



!! Sabka Malik Atma!!

Vishwatmak Jangli Maharaj Ashram Trust's

**Atma Malik Institute of Technology & Research (AMRIT)**

**Department of Engineering Sciences And Humanities**

ACAD-DI-04	<b>Departmental Event Calendar</b>	Academic Year: 2023-24
Rev : 00		Semester: ODD
Date: 11-7-2022		

**Date of Preparation:04/07/2023**

Sr. No.	Activity	Activity Details	In charge Staff	Planned Date	Conducted date	Remarks in case of any deviation
1	One week Induction program for newly admitted students	Yoga, sports, goal setting, personality development etc. sessions will be arranged		7 <sup>th</sup> to 11 <sup>th</sup> Aug.2023		
2	Commencement of classes (FE)	Lesson plan, Practical plan and syllabus for first unit test must be prepared before commencement of term.	All Staff Members	14 <sup>th</sup> Aug 2023		
3	Principal meeting	Meeting with Principal sir to discuss the Department planning & seeking the guidance.	All Staff Members	14 <sup>th</sup> Aug 2023		
4	Presentation by faculty	Arrange the Presentation by faculty regarding course content & delivery methodology.	H.O.D	14 <sup>th</sup> Aug 2023		
5	Energy Literacy Training Program		Event Coordinator	23th Aug.2023		
6	Teacher Day		Event Coordinator	5 <sup>th</sup> Sep.2023		
7	Engineers Day		Event Coordinator	8 <sup>th</sup> Sep. 23		
8	Guest Lecture-1	Arrange the guest lecture on competitive exam (eg. GATE/MPSC/UPSC etc) preparation	Event Coordinator	13 <sup>th</sup> Sep. 2023		
9	Mentor meeting & Display of Monthly attendance of the students	All mentors arrange meeting with their mentees and discussion and feedback/ Class teacher display student attendance	All mentors	15 <sup>th</sup> Sept 2023		





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10	Departmental meeting	Meeting with Departmental staffs and monthly review/planning	H.O.D	15 <sup>th</sup> Sept. 2023		
11	Feedback	Mid Term Feed Back	Academic Coordinator	15 <sup>th</sup> Sept. 2023		
12	Ganpati Vacation			19 <sup>th</sup> Sept. to 23 <sup>rd</sup> Sept.		
13	Mentor meeting-2	All mentors arrange meeting with their mentees and discussion and feedback	All Staff Members	30 <sup>th</sup> Sept 2023		
14	Departmental meeting	Meeting with Departmental staffs and monthly review/planning	H.O.D	1 <sup>st</sup> Oct 2023		
15	Unit Test -1	Exam Coordinator	All Staff Members	4 <sup>th</sup> to 6 <sup>th</sup> Oct		
16	Display of IA-I Result	Exam Coordinator		11 <sup>th</sup> Oct.		
17	Parents Meet		All Staff Members	13 <sup>th</sup> Oct.		
18	Online or offline session on IPR – Guest Lecture-2	Awareness program on Intellectual Property Rights	Event Coordinator	13 <sup>th</sup> Oct 2023		
19	Mentor meeting-3 & Display of Monthly attendance of the students	All mentors arrange meeting with their mentees and discussion and feedback/ Class teacher display student attendance	All mentors	30 <sup>th</sup> Oct. 2023		
20	Guest lecture-3	Arrange guest lecture on Universal Human Values.	Event Coordinator	3 <sup>rd</sup> Nov. 2023		
21	Detention list	Display Provisional Detention List	HOD	3 <sup>th</sup> Nov. 2023		
22	Social Emersion Program-(UHV)-3	Visit of students to nearby village to create awareness regarding seasonal Diseases.	All mentors	20 <sup>th</sup> Oct. 2023		
23	Feedback	End Sem Feedback	Academic Coordinator	20 <sup>th</sup> Nov.2023		
24	Diwali Vacation			09 <sup>th</sup> Nov to 15 <sup>th</sup> Nov.2023		




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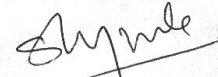
25	Unit Test -2	Exam Coordinator	All Staff Members	22 <sup>th</sup> to 24 <sup>th</sup> Nov.		
26	Parents Meet		All Staff Members	30Nov.		
27	Term work submission		All Staff Members	4 <sup>th</sup> to 5 <sup>th</sup> Dec		
28	Oral/Practical		All Staff Members	6 <sup>th</sup> To 8 <sup>th</sup> Dec.		
29	UoM End semester Examination	University Examination		13 <sup>th</sup> to 22 <sup>th</sup> Dec.		
30	Commencement of New Term			8 <sup>th</sup> Jan.2024		

**SUMMARY**

No of Events Planned	No of Events Conducted	Percentage of Completion
30		

  
Co-ordinator

Prof. Tejaswini Nehe

  
HOD

Dr. Sachin Munde

  
Principal

Dr. D. D. Shinde