

Department calendar

!! Sabka Malik Atma !!
Vishwatmak Jangli Maharaj Ashram Trust's
Atma Malik Institute of Technology & Research (AMRIT)
Department of Civil Engineering

ACAD-DI-04	Departmental Event Calendar	Academic Year: 2022-23
Rev : 00		Semester: ODD
Date: 11-7-2022		

Date of Preparation:


Sr. No.	Activity	Activity Details	In charge Staff	Planned Date	Conducted date	Remarks in case of any deviation
1	Commencement of classes (SE,TE,BE)	Lesson plan, Practical plan and syllabus for first unit test must be prepared before commencement of term.	All Staff Members	FOR SE- 17/7/2023 FOR TE & BE - 10/7/2023	17/7/2023	Completed
2	HOD's address to students of SE,TE & BE	Term work assessment guidelines	H.O.D.	FOR SE- 17/7/2023 FOR TE & BE - 10/7/2023	10/7/23	Completed.
3	Departmental meeting	Arrange the meeting with HOD and discuss the Department problems	All Staff Members	Per Semester Two		
4	Principal meeting	Arrange the meeting with Principal and discuss the Department problems	H.O.D.	Per Semester Two		
5	Presentation by faculty	Arrange the Presentation by faculty regarding course content & delivery methodology.	H.O.D.	8 th July 2023	8/7/23	Conducted.
6	World Nature conservation day	Poster Presentation on Nature Conservation.	Event Coordinator	28 th July 2023	28/7/2023	Conducted.
7	Monthly attendance report	Preparation of Subject wise attendance report.		12.08.2023	12/8/23	Conducted
8	Tutor meeting / Mentor meeting	Arrange the tutor meeting / Mentor meeting and discuss the students their problems	Respective tutor teacher	One per Month		done.
9	International Youth day	Expert Talk	Event Coordinator	12-08-2023	12/8/23	completed.
10	Guest Lecture	Arrange Guest lecture for Civil engineering (Degree/Diploma) students.		14-8-2023	P	
11	Independence Day			15-08-2023	15/8/23	done.
12	Industrial Visit	Industrial Visit to Dam/Under construction Building, bridges, etc	Subject Incharge	Third week of Aug	11/8/23	Conducted.
13	IA-I			18-9-23 to 20-09-23	18-19/9/23	Completed.
14	Teachers' Day			05-09-2023	5/9/23	Conducted.
15	Monthly attendance report			12.09.2023	12/9/23	
16	Engineers' day	Model Making Competition	Event Coordinator	15-09-2023	15/9/23	Conducted.
17	Mid term break (Ganesh Chaturthi)			19-09-2023 to 23.09.2023	-	-
18	NSS Day			24-09-2023		
19	Industrial Visit	Industrial Visit to Dam/Under construction Building, bridges, etc.	Subject Incharge	Last week of Sep.	4/10/23	Completed.
20	International girl child day	Expert Talk		11 th Oct 2023		
21	Guest Lecture	1. Arrange the guest lecture on "Introduction To Structural	All Staff Members	First Week of Oct.		

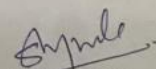
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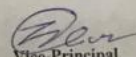
Sr. No.	Activity	Activity Details	In charge Staff	Planned Date	Conducted date	Remarks in case of any deviation
		Dynamics And Earthquake Engineering"				
		2. Arrange Guest lecture on "Opportunities in Civil Engineering After Completion of Degree / Diploma" for Civil engineering (Degree/Diploma) students.				
22	Mahatma Gandhi Jayanti			02-10-2023	Conducted.	
23	IA-II			6-10-23 to 8-10-23		
24	Rastriya Ekta Diwas	Expert Talk		31-10-2023		
25	World Aids Day	Expert Talk		1-12-2023		
26	Display Detention List (Odd sem)			01.12.2023		
27	Add on Course	Arrange one week Training Program for Civil engineering (Degree/Diploma) students.	All Staff Members	4-12-2023 to 8-12-2023		
28	Monthly attendance report			12.10.2023		
29	End Semester exam			December		

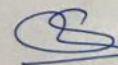
SUMMARY

No of Events Planned	No of Events Conducted	Percentage of Completion
12		


HOD


Academic Dean


Vice-Principal


Principal